



ASIAN AMERICAN COALITION OF CHICAGO
The 26th Annual Lunar New Year Celebration
Cultural Threads Woven into the Fabric of a United Future
Hosted by the Korean American Association of Chicago
January 24, 2009 ~ Hyatt Regency O'Hare

COMMITTEE MEMBER SIGN-UP

The 26th Annual Lunar New Year Celebration will be held on January 24, 2009. Please join us in highlighting the successful accomplishments of an amazing year as well as coming together to sharing a united future. We thank you for taking time out of your busy schedule to volunteer at this event!

Name: _____ Phone: _____

E-mail: _____

Organization/Businesses: _____

Yes, I would like to support the Asian American community by volunteering for the following committee. Please place a check in the box.

- | | |
|--|---|
| <input type="checkbox"/> Decoration | Envision and help decorate the stage, dinner tables, exhibition hall. |
| <input type="checkbox"/> Exhibition | Lock in companies and organizations interested in setting up booths. |
| <input type="checkbox"/> Hospitality | Help planning meetings run smoothly. |
| <input type="checkbox"/> Media | Contact celebrity emcees, draft press releases and emcee scripts. |
| <input type="checkbox"/> Outreach | Convey event information to various ethnic communities and promote to media outlets. |
| <input type="checkbox"/> Political Forum | Get in touch with politicians and community leaders for the open microphone political forum. |
| <input type="checkbox"/> Program | Create a time schedule for how the evening program will run and recruit Keynote speaker and performers. |
| <input type="checkbox"/> Publications | Design and produce booklet, which includes ads and inserts, in a timely manner. |
| <input type="checkbox"/> Sponsorship | Help identify and secure financial donations and sponsorship. |
| <input type="checkbox"/> Tickets | Reach out to ethnic communities to purchase tickets, and coordinate with venue for table assignments. |
| <input type="checkbox"/> VIP | Contact VIPs and other special guests and organize a VIP reception. |
| <input type="checkbox"/> Volunteer | Recruit volunteers to assist at the Celebration. |
| <input type="checkbox"/> Technology | Update website with relevant information. |