



Asian American Coalition of Chicago

www.aacchicago.org

info@aacchicago.org



P.O. Box 166018 Chicago, Illinois 60616-6018 T 312.326.5320 F 312.896.5677

The 24th Annual Lunar New Year Celebration – March 3, 2007

1st Planning Committee Meeting

Wednesday, October 25, 2006

Chinese American Service League, Inc.

Senior Housing Center, Community Room

2108 South Princeton Avenue, Chicago, Illinois

6 p.m. Refreshments

6:30 p.m. – 9 p.m. (Approximately) Meeting

AGENDA

- I. WELCOME – Leonard M. Louie, Chair, 2007 Lunar New Year Celebration
- II. INTRODUCTIONS – Host Committee Co-Chairs
Planning Committee, Artist Grace Lai
- III. OLD BUSINESS
- IV. NEW BUSINESS
 - A. Administrative Report – Contact Info – Mailing, Telephone, E-Mail
Calendar of Meetings/Key Dates
 - B. Report on Venue – Hyatt Regency O'Hare
Room Block \$149 plus taxes- Room Hold Expires February 12, 2007
 - C. Communications– Media - Irene Cualoping; Website – John Ng
 - D. Programming – C.W. Chan
Keynote Speaker, Opening Ceremonies, Entertainment,
Governmental Speakers, Awards
 - E. Awards – C.W. Chan
 - F. Finance – Denise Lam
 - G. Sponsorships – Woon Wah-Siu
 - H. Program Book and Advertisements – Esther Wong
 - I. Outreach – Susan Ng-Harroun
 - J. Committee Sign-Up

Administration
Floral and Decor
Finance – Host Committee

Fundraising
Media
Outreach – APA, Educational, Governmental, Corporate
Midwest, Suburbs, Volunteers, Youth, Street Team
Program Book
Programming
Reception
Security
Tickets

V. NEXT MEETING DATE – November 15, 2006 / ADJOURNMENT

VI. TICKET SALES

LL/e

doc id
AAC07Agenda102506r3.doc